



# Westcana Electric Inc.

Electrical Contractors

Industrial, Commercial & Communications

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Job Posting  
Division Manager (Nelson BC)

1643 OGILVIE STREET  
PRINCE GEORGE BC  
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## **About Westcana:**

Westcana Electric is a Western Canadian based company that provides professional expertise and first rate service to a variety of commercial, industrial, residential, and Roadway customers throughout British Columbia and Alberta. With offices located in Calgary, Prince George, Terrace, Fort St. John, Kamloops, Kelowna, and Nelson, our highly trained journeymen have the capability to provide prompt service 24 hours a day, 365 days a year. We are a quality company providing quality services at a fair and reasonable cost.

## **About the position:**

Currently, we are seeking an experienced, energetic and driven Division Manager in Nelson BC. The Division Manager performs a wide range of duties. He/she is responsible for providing service and installation of traffic management and lighting systems for all levels of government from municipal and provincial as well as the private sector. The successful candidate will also take a lead role in expanding Westcana's ability to provide services for commercial, industrial, and residential customers.

## **Qualifications:**

- An Electrical trade certificate, or Electrical Engineering degree.
- 5 years' experience in ELECTRICAL Project Management and Estimating
- Proven Knowledge/Experience pertaining to traffic signal industry.
- Strong attention to detail
- Good organizational skills
- Proven ability to lead and motivate
- Good computer skills including MS Office, Excel. (Accubid experience an asset)
- Currently living or willing to relocate to Nelson BC.

## **Responsibilities:**

- Identify potential business opportunities.
- Be the key interface between our customers and all Divisions in Westcana.
- Maintain and build on the existing customer base.
- Maintain good relationship with suppliers.
- Manage project financial performance.
- Estimate project costs, and submit tenders.
- Develop project schedules.
- Purchase materials and equipment.
- Complete the required paperwork to ensure jobs are billed correctly.
- Work cooperatively and effectively with others to set goals, resolve problems, and make decisions that enhance organizational effectiveness.
- Complete reporting as required by the management team.

The salary for this position will be commensurate with experience. Westcana offers an exciting, enjoyable work environment, and competitive benefits package.